

Conflict of Interest Code
Of the

LOS ANGELES COUNTY BOARD OF SUPERVISORS

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Executive Officer or his or her designee.

All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all business positions, investments in, and income (including gifts, loans and travel payments) received from any person that is or may be subject to the County's Lobbyist Ordinance, Post government Ordinance, and any designated employee or official who is required to file a Statement of Economic Interests Form 700.

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT "A"

CATEGORY 6

Persons in this category shall disclose all business positions, investments in, and/or income (including gifts, loans and travel payments) from businesses that:

- A. Lease, rent or utilize County Civic Center space.
- B. Manufacture, provide or sell service and or equipment/supplies of a type utilized by the department and associated with the job assignment of the designated positions assigned this disclosure category.

CATEGORY 7

Persons in this category shall disclose:

- A. All income (including gifts, loans and travel payments) received from all business partnerships entered into with any person who serves as a hearing officer or neutral for the Los Angeles County Civil Service Commission or the Los Angeles County Employee Relations Commission.
- B. Business positions, investments in or income (including gifts, loans and travel payments) received from any entity which contracts with the County to provide hearing officers or neutrals for the Los Angeles County Civil Service Commission or the Los Angeles County Employee Relations Commission.
- C. Business positions, investments in or income (including gifts, loans and travel payments) received from any labor union or employee organization registered with or certified by the County of Los Angeles.
- D. Business positions, investments in or income (including gifts, loans and travel payments) received from any company that provides any form of court reporter or transcript preparation services.

CATEGORY 8

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any County employee, any other public employee for whom the Los Angeles County Civil Service Commission serves as Civil Service Commission or Los Angeles County Employee Relations Commission serves as the Employee Relations Commission, any representative or association of any such employee, and business positions or income from any entity owned or controlled by any such employee or his spouse or other financial dependent.

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT "A"

CATEGORY 9

Persons in this category shall disclose:

- A. All business position, investments in, or income (including gifts, loans, and travel payments) from business entities that manufacture, provide or sell services and or supplies of a type utilized by the Los Angeles County Sheriff's Department and or associated with the job assignment of the designated positions assigned to this disclosure category.
- B. Any investments and or income (including gifts, loans, and travel payments) from Los Angeles County Sheriff Department personnel, L.A. County inmates, any representative or association of Sheriff Department personnel and or L.A. County inmates, any for profit, nonprofit entity and or any other organization, or income from any entity owned or controlled by such person or his/her spouse or other financial dependent, if the source is the type that is subject to review, oversight, or inspection by the Office of Inspector General

CATEGORY 10

Person in this category shall disclose all income (including gifts, loans, and travel payments) from Assessment Appeals Board Members/Alternates, and/or Assessment Appeals Hearing Officers.

CATEGORY 11

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency (See footnote in "Exhibit B" for clarification).

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Officer	1, 2, 3
Assistant Executive Officer	1, 2, 3
Deputy Executive Officer, Board Operations, Board of Supervisors (UC)	1, 2, 3
Departmental Chief Information Officer I (UC)	1, 2, 3
Administrative Deputy II (UC)	1, 2, 3
Deputy Executive Officer	1, 2, 3
Head Compliance Officer	1, 2, 3
Program Specialist IV	4
Chief, Commission Services	4
Chief, Board Services	4
Departmental Human Resources Manager II	2, 3
Head Commission Services	4
Head Commission Services, Assessment Appeals Board	1, 2, 3
Head Board Specialist (Assessment Appeals Board) Hearing Officer Program	10
Head Board Specialist (Assessment Appeals Board) Board Support	10
Chief, Assessment Appeals Board	1, 2, 3
Chief, Assessment Appeals Board (Assigned to Conflict of Interests/Lobbyist)	4, 5
Head Board Specialist (Conflict of Interests/ Lobbyist Division)	4, 5

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Director, Office of Child Protection	1, 2, 3
CEOP Executive Director	1, 2, 3
CEOP Deputy Executive Officer	2, 3
County Equity Oversight Panel Member	8
Assessment Hearing Officer	1, 2, 3
Civil Service Commission Hearing Officer	8
Employee Relations Commission Hearing Officer	8
Chief, Civil Service Commission	7
Chief, Employee Relations Commission	7
Executive Director, CCJCC	2, 3
Executive Director, Commission On HIV Health Services, UC	1, 2, 3
Executive Assistant, Citizens Economy & Efficiency Commission (UC)	4
Director, Information Systems Advisory Body	1, 2, 3
Assistant Director, Information Systems Advisory Body	2, 3
Information Technology Specialist II	4
Departmental Finance Manager II	2, 3
Head Board Specialist (Procurement)	4
Senior Board Specialist (Procurement)	4
Intermediate Board Specialist, (Procurement)	4

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT "B"

Designated Positions

Disclosure Categories

Administrative Services Manager I (Building Manager)	6
Administrative Services Manager II	2, 3
Lead Attorney, Children's Special Investigation Unit	2, 3
Assistant Lead Attorney, Children's Special Investigation Unit	2, 3
Department Information Security Officer I	4
Information Technology Manager II	4
Senior Information Resource Specialist	4
Information Technology Specialist I	4
Information Technology Supervisor	4
Inspector General	1, 2, 3
Chief Deputy, Inspector General	1, 2, 3
Deputy Inspector General	9
Assistant Inspector General	9

BOARD OFFICES

Supervisor's Chief Deputy (UC)	1, 2, 3
Supervisor's Assistant Chief Deputy (UC)	1, 2, 3
Supervisor's Senior Deputy (UC)	1, 2, 3
Supervisor's Deputy (UC)	1, 2, 3
Supervisor's Assistant Deputy III (UC)	1, 2, 3
Supervisor's Assistant Deputy II (UC)	1, 2, 3
Supervisor's Assistant Deputy I (UC)	1, 2, 3

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Supervisor's Chief of Staff (UC)	1, 2, 3
Supervisor's Assistant Chief of Staff	1, 2, 3
Supervisor's Deputy IV	1, 2, 3
Supervisor's Deputy III	1, 2, 3
Supervisor's Deputy II	1, 2, 3
Supervisor's Deputy I	1, 2, 3
Any position in a Supervisorial Office functioning in the capacity of a position in the Supervisor's Deputies Series whether performing the duties on a full-time, part-time or 120 day retiree basis	1, 2, 3
Consultants/New Positions*	11

A COUNTY SUPERVISOR, BY LAW, IS REQUIRED TO FILE PURSUANT TO GOVERNMENT CODE SECTION 87200 ET SEQ. AND IS NOT INCLUDED AS A DESIGNATED POSITION IN THE DEPARTMENT'S CODE.

*Consultants/or New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Officer, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE: 12-16-2015